

**Company DWC Specialties**

**Date: 10/03/18**

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**Position: Inventory Coordinator**

DWC is a wholesale food distributor founded in 1990, based in Horicon, WI, and growing significantly. We offer an unusually broad range of products that are targeted for Coffee Shops, Coffee Roasters, & Bakeries that are located in WI, IL, MN MO. We are looking for candidates that are positive and looking to be a contributor to our team.

**Job Description –Inventory Coordinator**

The Inventory Coordinator is a Full-Time position; that is our Warehouse Team Lead. Responsible for inventory accuracy, inventory selection, receiving and shipping.

Additional responsibilities include: scheduling, ordering warehouse supplies and equipment.

Typical work hours are Monday-Thursday 6:00 AM – 4:30 PM. DWC will consider candidates that are looking for different hours.

**The role requires**: Ability to frequently stand, reach, bend and twist, basic math skills and computer. Must be able to lift 50 pounds.

Must be able to work at a fast pace and have a high attention to details.

**Job Compensation -**

* Starting Hourly Wage of $17.25 per hour.
* Inventory Selection Bonus
* Company Wide Unit Bonus
* 401k Plan
* Profit Share
* Paid Time Off
* Paid Holidays